

# Agenda of the Hamilton Farmers' Market Board of Directors

**Monday, May 1, 2023 starting at 5:00 pm**

**In-Person Meeting, Room 264, Hamilton City Hall**

1. **Agenda Approval**
2. **Declarations of interest**
3. **Minutes of April 3rd HFM Board meetings - (Attachment A)**
4. **Board communication received or sent since prior Board meeting: None**
5. **Delegation:** Kristy Van Beek, Apothecary Kitchen
6. **Statutory Holiday Update (Ray)**
7. **2022 Marketing Tactics (Pranali Parikh)**

## **Regular Reports:**

8. **Councillor's Update (Cameron Kroestch / Jeff Beattie)**
9. **Market Manager's Report (Bill) Attachment B**
10. **Finance and Audit Committee – No report**
11. **Marketing Committee – No report**
12. **Vendor Attendance Report (Bill)**
13. **HFM Foot Traffic Report (Bill)**
14. **Outstanding Business List Update (Bill) – Attachment C**
15. **IN CAMERA - Private & Confidential**  
Procedural motion to move into camera with only Directors, Ray Kessler, Contract Manager and the Market Manager (as required). Discussion of Items in closed session are subject to the following requirement(s) of the Operating Agreement and the Ontario Municipal Act, 2001: A position, plan, procedure, criteria, or instruction to be applied to any negotiations by the HFMC; and personal matters about an identifiable individual.

## **Future Meetings:**

16. **Board Meeting: Monday June 5th, 2023 at 5 pm**  
  
Operations Committee: TBD  
Finance Meeting: TBD  
Marketing Meeting: TBD
17. **Adjournment**

**Attachments:**

- A. April 3rd 2023 HFM Board Minutes
- B. Market Manager's Report
- C. Outstanding Business List

The Hamilton Farmers' Market public drive with meeting materials and other documents is accessible via the 'meetings & minutes' link at [hamiltonfarmersmarket.ca](https://hamiltonfarmersmarket.ca).