

OUTSTANDING BUSINESS LIST HAMILTON FARMERS' MARKET BOARD

MAY 1, 2023 HFM BOARD MEETING

	Issue	Date Action Initiated	Assigned to	Status	Due Date
J-1	Market Rent Structure	January 9, 2023. Item 6. Motion: 1	Market Manager	Bring back to the Board the current rent structure of the Market. Specifically, standard vs premium rates.	April 3, 2023 (COMPLETE)
F-2	Market Bussing	February 13, 2023. Item 5. Motion: 1	Market Manager Shane Coleman	Bussing Proposal to be reviewed and analyzed for feasibility. Contact the HSR as a 1 st step.	May 1, 2023 Update
M-3	HFM By-law Review	March 6, 2023. Item 5. Motion: 1	Board Chair	Address term limits, length of term, recall rights, director's choice, definition of "vendor in good standing". Board process for filling vacancies and elections.	TBD
M-4	Establish Vendor Work Order Process	March 17, 2023.	Market Manager	Create a work order process by which vendors can initiate action by the Market Office to investigate an issue within their Stall.	April 15, 2023
A-1	Canada Day HFM (STAT) Opening	April 3, 2023	Contract Manager	Report back to HFM Board on the status of the work previously done on the Market Opening on Statutory Holidays.	May 1, 2023
A-2	Operations Committee	April 3, 2023	Market Manager	Report back to the Board on details around starting this Committee.	May 1, 2023
A-3	Parkade Parking	April 3, 2023	Market Manager	Report back to the Board on the current parking situation and special events impact to the Market.	May 1, 2023
A-4	Market Rent Report	April 3, 2023	Market Manager	Market Rent options for the HFM Board for 2024. Review the Standard vs Premium Market map.	June 5, 2023
A-5	2024 Market Mgr Goals & Objectives	April 3, 2023	HFM Board/Contract Manager	Establish the Goals and Objectives for the Market Manager	November 6, 2023
A-6	York Blvd Rentable Space	April 3, 2023	Market Manager	Prepare the exact rentable space details for the Board.	May 1, 2023

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