

Agenda of the Hamilton Farmers' Market Board of Directors

Monday, October 30, 2023 - Starting at 5:00 pm

In-Person Meeting, Room 264, Hamilton City Hall

1. **Delegation Request:** Darren Kregar, The Market General Store
2. **Agenda Approval**
3. **Declarations of Interest**
4. **Approve minutes of October 2nd HFM Board Meeting**
5. **Board communication received or sent since prior Board meeting:**
Letter to Council from Board Chair requesting additional resources for the HFM
6. **Corporate Security: Roles & Responsibilities (Indra Maharjan, Director Corporate Facilities & Energy Management, Public Works)**
7. **2024 Operational Budget - Decision (Bill)**
8. **Market Rent Report Update (Bill)**
9. **2023 HFM Holiday Hours (Bill)**

Regular Reports:

10. **Councillor's Update (Cameron Kroetsch / Jeff Beattie)**
11. **Market Manager's Report (Bill)**
12. **Finance and Audit Committee (No report)**
13. **Marketing Committee (No Report)**
14. **Vendor Attendance Report (Bill)**
15. **HFM Foot Traffic Report (Bill)**
16. **Outstanding Business List Update (Bill)**
17. **IN CAMERA - Private & Confidential – Personnel**
Procedural motion to move into camera with only Directors, Ray Kessler, Contract Manager, and the Market Manager (as required). Discussion of Items in closed session are subject to the following requirement(s) of the Operating Agreement and the Ontario Municipal Act, 2001: A position, plan, procedure, criteria, or instruction to be applied to any negotiations by the HFMC; and personal matters about an identifiable individual.

Future Meetings:

18. **Next Board Meeting: Monday December 4, 2023**
19. **Adjournment**

The Hamilton Farmers' Market public drive with meeting materials and other documents is accessible via the 'meetings & minutes' link at hamiltonfarmersmarket.ca.