

# **Agenda of the Hamilton Farmers' Market Board of Directors**

**Monday, February 5th, 2024 - Starting at 5:00 pm**

**In-Person Meeting, Room 264, Hamilton City Hall**

1. **Delegation Request: None**
2. **Agenda Approval**
3. **Declarations of Interest**
4. **Approve HFM Board meeting minutes of January 8<sup>th</sup>, 2023**
5. **Board communication received or sent since prior Board meeting: None**
6. **2023 HFM Marketing Review / 2024 HFM Marketing Strategy (Pranali, Marketing Co-ordinator)**
7. **HFM Committee's of the Board (Board Chairman)**
8. **2024 Market Manager Goals & Objectives (Board Chairman)**

## **Regular Reports:**

9. **Councillor's Update (Councillor's Cameron Kroetsch / Jeff Beattie)**
10. **Market Manager's Report (Bill)**
11. **Finance and Audit Committee (No report)**
12. **Marketing Committee (No Report)**
13. **Vendor Attendance Report (Bill)**
14. **HFM Foot Traffic Report (Bill)**
15. **Outstanding Business List: 2 Reports**
  - N-1 Market Parking Report (Bill)**
  - S-4 HFM Public Folders Update (Bill)**
16. **IN CAMERA - Private & Confidential**

Procedural motion to move into camera with only Directors, Ray Kessler, Contract Manager, and the Market Manager (as required). Discussion of Items in closed session are subject to the following requirement(s) of the Operating Agreement and the Ontario Municipal Act, 2001: A position, plan, procedure, criteria, or instruction to be applied to any negotiations by the HFMC; and personal matters about an identifiable individual.

## **Future Meetings:**

17. **Next HFM Board Meeting: March 04, 2024**
18. **Adjournment**

The Hamilton Farmers' Market public drive with meeting materials and other documents is accessible via the 'meetings & minutes' link at [hamiltonfarmersmarket.ca](https://www.hamiltonfarmersmarket.ca).