

Agenda of the Hamilton Farmers' Market Board of Directors

Monday, November 04, 2024 - Starting at 5:00 pm

In-Person Meeting, Room 264, Hamilton City Hall

1. **Delegation Request:** None
2. **Agenda Approval**
3. **Declarations of Interest**
4. **Approve HFM Board meeting minutes of October 21st, 2024**
5. **Board communication received or sent since prior Board meeting:** None
6. **Vendor Attendance Policy Survey - Review (Adam)**
7. **2025 Market Operating Budget - Draft (Bill)**
8. **HFM Board Vacancy Review (Chairman)**

Regular Reports:

8. **Councillor's Update (Councillor's Cameron Kroetsch / Tammy Hwang)**
9. **Market Manager's Report (Bill)**
10. **Finance and Audit Committee (No Report)**
11. **Marketing Committee (No Report)**
12. **Operations Committee (No Report)**
13. **Vendor Attendance Report (No Report)**
14. **HFM Foot Traffic Report (Update)**
15. **Outstanding Business List (Adam)**
 - (D-2) Multi-Year Contracts - No Report
 - (O-3) Market Fee's Investigation - No Report
 - (SEP-1) HFM License Agreement: Schedule D - Update
17. **IN CAMERA - Private & Confidential – Market Staff Personnel Matters (No Report)**

Procedural motion to move into camera with only Directors, Ray Kessler, Contract Manager, and the Market Manager (as required). Discussion of Items in closed session are subject to the following requirement(s) of the Operating Agreement and the Ontario Municipal Act, 2001: A position, plan, procedure, criteria, or instruction to be applied to any negotiations by the HFMC; and personal matters about an identifiable individual.
18. **Adjournment**

Next HFM Board Meeting: December 02, 2024