



Hamilton Farmers' Market Board of Directors

Meeting Minutes 3-3-2025

5:00 pm

Monday March 3, 2025

Council Chambers, Hamilton City Hall

Directors Present: Councilor Cameron Kroetsch (Chair), Councilor Tammy Hwang, Celina Masoudi, Anne Miller, Amanda Reiser

Directors Absent: Matthew LaRose, Laura Lukasik, Shane Coleman

City Staff Present: Bill Slowka (Market Manager), Terri Worrone (Administrative Clerk), Adam Watson (Senior Program Manager), Ray Kessler (Chief Corp. Real Estate Officer)

City Staff Absent: Alexandra Morgan (Programming Coordinator)

Meeting Called to Order:

Meeting called to order at 5pm by Councilor Kroetsch.

1. Agenda Approval:

MOTION: to approve the agenda for March 3rd, 2025 meeting of the Hamilton Farmers' Market Board of Directors.

(Hwang/Miller)

CARRIED

2. Elections

a) **Vice-Chair:** No nominations

b) **Treasurer:** No nominations

3. Declarations of Interest: None

4. Approval of HFM Board Meeting Minutes of January 27th, 2025

MOTION: to approve the minutes as revised.

(Reiser/Hwang)

CARRIED

5. Delegations: None

6. Items for Information:

a) Market Manager's Report

b) Senior Program Manager's Report

d) Vendor Attendance Report

e) HFM Foot Traffic Report

Item c) Operations Committee Report was not presented due to committee member absence.

Motion: to receive the reports

(Hwang/Reiser)

CARRIED

7. Items for Consideration

a) 2025 Holiday Hours Proposal

MOTION: for the Board to accept the proposed holiday hours as presented
(Hwang/Miller)

CARRIED

- 8. Motions: (Councillor Hwang)** That the Governance Review report be presented to the Hamilton Farmers' Market Board prior to it being received by Council.
(Hwang/Miller)

CARRIED

Councillor Kroetsch noted that he will be in attendance at that meeting and will make sure that the motion is there and addressed. Staff noted that it will be a public report and it will be available to the public at the same time that it is distributed to the committee members.

- 9. Notices of Motion:** None

10. IN CAMERA - Private & Confidential - Market Staff Personnel Matters

Procedural motion to move into camera with only Directors, Adam Watson, Senior Program Manager, Ray Kessler, Contract Manager, and the Market Manager (as required). Discussion of Items in closed session are subject to the following requirement(s) of the Operating Agreement and the Ontario Municipal Act, 2001: A position, plan, procedure, criteria, or instruction to be applied to any negotiations by the HFMC; and personal matters about an identifiable individual.

MOTION: to move in camera
(Hwang/Miller)

CARRIED

11. Adjournment

6:25pm

MOTION: to adjourn the meeting
(Hwang/Miller)

CARRIED

Next HFM Board Meeting: Monday, April 14th, 2025, 5:00PM Council Chambers, City Hall

Councillor C. Kroetsch, Chair
Hamilton Farmers' Market Board of Directors