



Hamilton Farmers' Market Board of Directors

Meeting Minutes

Monday October 27, 2025

Council Chambers, Hamilton City Hall

Directors Present: Councilor Cameron Kroetsch (Chair), Councilor Tammy Hwang, Matthew LaRose, Laura Lukasik, Shane Coleman

Directors Absent: Amanda Reiser

Non-voting Vendor Member: Jeff Pychel

City Staff Present: Ray Kessler (Chief Corp. Real Estate Officer), Adam Watson (Senior Program Manager), Bill Slowka (Market Manager), Terri Worron (Administrative Clerk), Alexandra Morgan (Programming Coordinator)

City Staff Absent: none

Meeting Called to Order:

Meeting called to order at 5:04pm by Councilor Kroetsch.

1. Agenda Approval:

MOTION:

To approve the October 27, 2025 agenda of the Hamilton Farmers' Market Board of Directors.
(Hwang/Coleman)

CARRIED

2. Declarations of Interest: None

3. Approval of HFM Board Meeting Minutes of September 22, 2025

MOTION: To approve the minutes.

(Lukasik/LaRose)

CARRIED

4. Delegations:

- Darren Kregar regarding the Vendor Attendance Policy
- Eric Miller regarding the Vendor Attendance Policy
- Clive Enyon regarding the Vendor Attendance Policy

MOTION: To receive the delegations.

(Lukasik/Hwang)

CARRIED

5. Items for Information: Staff provided the following updates.

(a) Q3 Programming Review & Q4 Update – Alexandra

(b) Q3 Marketing Review & Q4 Update – Terri

Discussion took place regarding the HFM not participating in the Santa Claus Parade this year. Staff will follow up with and provide response to Board.

(c) Q3 Foot Traffic Report – Bill

(d) Market Managers' Reports – Bill

(e) 2026 Operating Budget Presentation – Adam

MOTION: to receive the Items for Information.

(Hwang/LaRose)

CARRIED

6. Items for Consideration:

(a) Vendor Attendance Policy – Adam

Jeff Pychel brought forward results from a survey undertaken by the Vendor Association and spoke on their overall concerns. Staff to review Vendor Association survey and come back with possible revisions.

Motion: To receive the Items for Consideration.

(Hwang/LaRose)

CARRIED

7. Motions: None

8. Notices of Motion: None

9. IN CAMERA - Private & Confidential - Market Staff Personnel Matters

Procedural motion to move into camera with only Directors, Adam Watson, Senior HFM Program Manager, Ray Kessler, Contract Manager, and the Market Manager (as required). Discussion of Items in closed session are subject to the following requirement(s) of the Operating Agreement and the Ontario Municipal Act, 2001, 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees.

Motion: To move into camera.

(Hwang/Coleman)

CARRIED

Motion: To move out of camera.

(Hwang/Coleman)

CARRIED

11. Adjournment

The meeting adjourned at 7:45pm

Next HFM Board Meeting: Monday, November 24, 2025, 5:00PM Council Chambers, City Hall

Councilor C. Kroetsch, Chair
Hamilton Farmers' Market Board of Directors